

**CCCA Board of Directors Meeting Minutes  
Community Clubhouse Meeting  
April 11, 2024**

**Directors in Attendance**

Joel Armstrong, Lynn Coram-Allen, Bettye Davis, Vern Edwards, George Granberry, Lisa Vaughn, Charlie Whitehead,,

**Directors Absent**

Henry Mitchell (Excused), Irvin Johnson (Unexcused)

A quorum was met and the meeting was called to order by the CCCA Board President, Charlie Whitehead, at 7:20pm.

**CCCA Member Attendees**

There were no members present with any questions or concerns to be discussed.

**Minutes**

- A motion was made by Joel, seconded by Bettye, to approve the March 14, 2024, minutes - **APPROVED**
- The discussion of the 2024 Annual Membership Meeting Minutes was TABLED for the MAY Board Meeting.

**Treasurer's Report**

- A motion was made by Lynn, second by Bettye, to accept the March 2024 Treasurer's Report - **ACCEPTED**

**Committee Reports**

**Architectural Review Committee (ARC)**

Presented by Chairperson, Vern Edwards.

- New modifications on member properties require approval before work begins.
- A car is expected to be removed from the driveway of a property located on Kings Troop/John Alden Rd.

**Communications Committee**

Presented by Chairperson, Bettye Davis.

- The revised "pool waiver" will be ready to mail with the letters being sent by Alan Reed to member homes that have paid 2024 dues.
- There will be a "State of Carlisle" address included in the Spring Newsletter.

- Local DeKalb County government officials will be invited to speak in Carlisle before the May 21, 2024, election.

### **Facilities Committee**

Presented by Joel Armstrong

- Four motions were made and APPROVED by the Board:
  1. The installation of a cut-off valve in the pump room for an amount not to exceed \$1000.
  2. An acid-wash of the pool for an amount not to exceed \$3500.
  3. The installation of an additional electrical receptacle - necessary to operate the required exhaust fan without the use of an extension cord - for an amount not to exceed \$300.
  4. Core aeration for the front entrance for an amount not to exceed \$200.
- The 2024 Pool Permit has been received.
- The pump motor start/start switch has been reinstalled.
- Dekalb County pool inspection will be done with Sears Pool Management.
- The clubhouse/pool wood decks will be pressure washed by CCCA volunteers.
- The pool depth markers will be replaced.

### **Governance Committee**

(Presently, this position is vacant.)

- No report.

### **Finance Committee**

Presented by Chairperson, Lisa Vaughn.

- No report.

### **Membership Committee**

Presented by Sub-Committee Chairperson, Lynn Coram-Allen.

- Pool Opening flyer was presented for approval to be included in the mailing with the pool waiver. It was approved with a suggestion to add a reminder for members to complete the pool waiver.

### **Old Business**

- None.

### **New Business**

- Discussion on prior approval of home improvements: differentiation between new constructions and replacements.

### **Actions**

- 2024 Annual Membership Meeting Minutes discussion - **TABLED**
- March 14, 2024 meeting minutes - **APPROVED**

- March 2024 Treasurer's Report - **ACCEPTED**
- Pool Opening Flyer - **Agreed upon for mailing**
- The installation of a cut-off valve in the pump room for an amount not to exceed \$1000 - **APPROVED**
- An acid-wash of the pool for an amount not to exceed \$3500 - **APPROVED**
- The installation of an additional electrical receptacle - necessary to operate the required exhaust fan without the use of an extension cord - for an amount not to exceed \$300 - **APPROVED**
- Core aeration for the front entrance for an amount not to exceed \$200 - **APPROVED**

**Meeting adjourned at 8:45 PM.**

**Certification of Approval**

These minutes were approved as a true and correct record of the meeting held on April 11, 2024.

Signed: *Lynn Coram-Allen*

Lynn Coram-Allen, Secretary

Date: 6/11/2024