

CCCA Board of Directors Meeting Minutes APPROVED
Community Clubhouse
February 8, 2024

Directors in Attendance:

Joel Armstrong, Lynn Coram-Allen, Bettye Davis, Vern Edwards, George Granberry, Irvin Johnson, Henry Mitchell, Lisa Vaughn, Charlie Whitehead.

Directors Absent:

None

A quorum was met and the meeting was called to order by the CCCA Board President, Charlie Whitehead, at 7:03pm.

CCCA Member Attendee:

No members brought any questions and/or concerns to the board for resolution.

Minutes:

- A motion was made and second to approve the January 8, 2024 minutes with corrections - **APPROVED**
- A motion was made and second to accept the February 2024 Treasurer's Report - **ACCEPTED**

Committee Reports

Architectural Review Committee (ARC):

Presented by Chairperson, Vern Edwards

- Reported reassessment of fines for a neighborhood property due to activity contrary to the association's covenants.

Communications Committee:

- No report.

Facilities Committee:

Presented by Chairperson, Joel Armstrong

- The committee added a new volunteer.
- Pine straw has been placed in all of the common areas.

Finance Committee:

- No report

Governance Committee:

- No report

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Membership Committee:

- No report.

Old Business

Access Code:

- The Communications Committee to explore the ability to use a special access code or login credentials on the CCCA website for members to access "Members Only" information, such as Board Meeting Minutes. will provide an access code for Carlisle HOA members to view confidential member information online.

Hanging Wire:

- The issue in front of the clubhouse is being addressed.

New Business

- Committee Chairperson Votes:
 - Vern Edwards unanimously approved as ARC Chairperson.
 - Bettye Davis agreed to remain as Communications Committee Chairperson.
 - Joel Armstrong unanimously approved as Facilities Committee Chairperson.
 - Irvin Johnson unanimously approved as Governance Committee Chairperson.
 - Lisa Vaughn agreed to remain as Finance Committee Chairperson.
 - Karen Williams agreed to remain as Membership Committee Chairperson.

Actions

- January Minutes Approval: Motion made by Joel Armstrong to approve the January 8, 2024, minutes with corrections, seconded by Lynn Coram-Allen. Vote: Unanimously approved.
- Treasurer's Report Acceptance: Motion made by Irvin Johnson to accept the Treasurer's Report, seconded by Lisa Vaughn. Vote: Unanimously accepted.
- Pool Waiver Motion: Made by Henry Mitchell to approve the corrected Pool Waiver for distribution to the membership for the 2024 summer season, seconded by Bettye Davis. Vote: Unanimously approved.
- Committee Chairpersons are to submit a roster of volunteers.
- Committee Chairpersons are to submit committee charters.
- Email assignments were given to new Directors of the board.

Adjournment: 9:11 PM

Certification of Approval:

These minutes were approved as a true and correct record of the meeting held on March 14, 2024.

Signed: *Lynn Coram-Allen*

Lynn Coram-Allen, Secretary

Date: 3/14/2024